

Childhood Eye Cancer Trust
Fundraising Trustee

About The Childhood Eye Cancer Trust



The Childhood Eye Cancer Trust (CHECT) is a UK charity dedicated to helping people affected by retinoblastoma (Rb), a rare form of eye cancer. We:

- Provide support and information to families and individuals.
- Fund research into the prevention and treatment of retinoblastoma.
- Raise awareness among health professionals and the public.
- Influence policy to improve services for patients.

We have been helping families for more than 30 years and we know that when a child is diagnosed, it can be a distressing and frightening time for everyone. For some people retinoblastoma can have a long term impact and we offer lifelong support for anyone affected – from diagnosis to adulthood.

We are here to help.

For more information please visit www.chect.org.uk

The Childhood Eye Cancer Trust (CHECT) is looking to appoint a new trustee with a professional background in charity fundraising to join the Board of Trustees.

This is a voluntary position, and one that makes a real difference to all those affected by retinoblastoma. By joining you'll be part of a small, professional, and dedicated charity with big objectives. Your direct and relevant fundraising experience will help us to develop and realise our income generating ambitions.



Fundraising Trustee

The role of trustee

CHECT's Board of Trustees share ultimate responsibility for governing the charity and directing how it is managed and run.

As a member of the Board of Trustees you will help set the strategic aims, objectives, and direction of the charity. The skills and knowledge you bring will enhance the Board and support CHECT in achieving its charitable objectives.

Key accountabilities

- Contribute actively to the Board of Trustees' role in giving strategic direction to the charity, setting overall strategy and policy, setting targets, and evaluating performance against agreed targets.
- Ensure the financial stability of the organisation and the proper investment of the Charity's funds.
- Ensure the Charity applies its resources exclusively in pursuing its objectives.
- Ensure the effective and efficient administration of the Charity.
- Safeguard the good name and values of the Charity.
- Declare any conflict of interest while carrying out the duties of a Trustee.
- Be collectively responsible for the actions of the Charity and other Trustees.
- Attend meetings as appropriate and read papers in preparation for the meeting.
- Keep informed about the activities of the charity and wider issues which affect its work.
- Use any specific skills, knowledge, or experience to help the Board of Trustees reach sound decisions.

General requirements

- Act as an ambassador for the charity and represent the interests of all stakeholders.
- Actively participate in all Board meetings and other Trustee meetings as they arise.
- Contribute to the effective performance of the Board.
- Support the executive team in managing the charity.
- Support the fundraising team with advice and guidance.

Specific fundraising skills and knowledge

- To have substantial background as professional charity fundraiser with a sound understanding and experience of fundraising at strategic and operational levels.
- Experience of diverse income generation, notably in individual giving (including digital), challenge & events, corporate, major donor, and community fundraising.
- Knowledge of the UK charity fundraising sector.
- A good understanding of fundraising within a small charity and the challenges facing small charities.



Term of appointment

The period for which Trustees are appointed is three years, with an option to serve two further terms by agreement of the Board of Trustees.

Time commitment

Trustees attend six Board meetings annually, the majority of which are virtual with all held on a Saturday morning.

There will be occasions when Trustees are required to attend other planned meetings i.e., fundraising planning meetings, committee meetings and events.

